

# Permit and Compliance Specialist, Regulatory Team

at Pivot Bio

East Coast, flexible

## About Pivot Bio

Fueled by an innovative drive and a deep understanding of the microbiome, Pivot Bio is pioneering game-changing advances in crop nutrition. Our proprietary ON Technology™ harnesses the power of naturally occurring microbes to give crops increased access to key nutrients. It's a smart, sustainable way for farmers to improve yield as they work to help feed the world's growing population.

We are seeking a Regulatory Permit and Compliance Specialist to support all import, movement and field trial permitting needs of Pivot Bio. This role is instrumental in ensuring all regulatory permits are in place in a timely manner. As we bring this novel technology to farmers both in the US and globally, a critical part of this role will be to establish a strong compliance program, provide training and work with all parties involved in movement and testing of microbes to ensure facilities and activities meet regulatory standards.

The location of this position is flexible, with preference for the East Coast.

## Responsibilities:

- Manage, secure, and maintain permits at federal and state levels in a timely and efficient manner.
- Develop and implement processes to track deadlines and expiration of permits and approvals, as well as maintain accurate records.
- Develop a clear compliance program and provide periodic regulatory/compliance training for all involved in movement, shipment, testing of Pivot Bio materials.
- Ensure awareness of discovery program advances and any new/novel technologies that should be communicated with regulators early to avoid delays as potential products advance.
- Engage legal, technical, field researchers, agronomists and contractors regularly to ensure timely information flow/permit submissions and awareness of regulatory needs.
- Engage regulatory agencies at federal and state level to ensure awareness of any changes in the permitting process, rule interpretation and applications.
- Participate on relevant committees in trade associations.
- Keep current with regulatory issues, topics, and practices, and interpret and disseminate information on such matters.
- Prepare and maintain routine permit progress reports.
- 15% - 20% travel required to the field for regulatory consultations and team meetings.

## Required Qualifications

- Masters Degree in microbiology, plant pathology preferred but not required
- Minimum of 2 to 4 years of experience in regulatory role, preferably agricultural
- Knowledge of USDA/APHIS/Plant Protection and Quarantine permitting process
- Detail-oriented, well-organized, and able to prioritize multiple high-importance activities
- Excellent verbal and written communication skills and ability to interact at all levels of the organization
- Self-starter with the ability to work independently

