



## Manager, Product Labeling

Libertyville, IL

**Description of Job:** The Labeling Manager reports directly to the Sr. Manager of Supply Chain and will have overall management and responsibility for the labeling coordinators and all labeling activities. This position also manages the label control and development processes for the organization, ensuring artwork availability is synchronized with production schedules.

This role and individual must be equal parts strategic and tactical. This individual will be a strategic thinker, and capable of managing complex tasks independently while working with and supporting many stakeholders.

This individual is responsible for the management and development of the labeling group.

### Principal Responsibilities:

- Leads development of labeling control process redesign to scale effectively with current and future organizational growth.
- Efficiently manages the labeling control team to ensure on-time availability of artwork to support production schedules.
- Participate in projects involving functional areas such as R&D, Operations, Sales and Marketing.
- Develops and owns business rules associated to label development processes. Effectively communicating necessary inputs to labeling process as well as outputs. Gains senior leadership buy-in to process design and effectively communicates requirements across organization as well as through affiliate companies globally.
- Serves as lead on implementation of RRD software and creative content services.
- Manages relationship with RRD.
- Champions continuous improvement processes within assigned areas of responsibility.
- Ability to read and understand an MRP system, SAP preferred, to know when labels are needed for finished good production and timing of when labels will be required.
- Manages revision-controlled label changes.
- Manage material status in SAP to ensure only approved labels are released and used for packaging.



- Report on open label projects, time to close and regional label changes. Using this data to develop KPI dashboards.
- Working with information from the Labeling Project Coordinators, gather inventory data and production timing to effectively communicate product material destruction (MDO) costs and impacts to the business teams and affiliates.
- Conducts monthly label project status calls with necessary business affiliates and corresponding Labeling Project Coordinators.
- Helps prioritize projects and analyze project data to ensure project work is evenly distributed amongst the Labeling Project Coordinators.
- Responsible for creating annual goals and performance reviews for direct reports.
- Other duties as assigned

**Experience:**

- 5-7 years of experience in labeling of regulated products
- SAP experience preferred and a background in supply chain
- Strong analytical skills
- Strong interpersonal and organizational skills including the ability to effectively present information to top management, affiliates and customers
- Ability to define problems, collect data, establish facts, draw valid conclusions and act quickly to solve problems
- Proven ability to work in a fast-paced environment
- Able to effectively interface with all levels and departments within the organization
- Previous team leadership experience

**Education:** B.S. in Supply Chain Management, Business Administration, or 7+ years of relevant experience in lieu of degree.

**Travel:** <10%

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